

## **APPENDIX B**

### **Minutes of the meeting of the Cambridge International Airport Consultative Committee Cambridge Airport Wednesday 13 May 2015, 10.30am**

#### **Present:**

Mr John Bridge OBE DL, Chairman  
Mr Terry Holloway, Secretary  
Mr Nathan Deverell, General Manager Cambridge International Airport  
Mr David Cran, Airport Manager  
Ms Elizabeth Freeman, Teversham Parish Council  
Mr Mark Easterfield, Fen Ditton Parish Council  
Mr John McGill, Flight Path Association  
Mr Geoffrey Fry, Gt Wilbraham Parish Council  
Mr Ken Hart, SCAM  
Cllr Caroline Hunt, South Cambs District Council  
Mr Allan Coatesworth, Northside Flying Club  
Mr Wayne Fuller, Mid Anglia School of Flying  
Cllr Caroline Hart, Cambridge City Council  
Mr Stuart Wood, Abbey People  
Mr Tim Bonavia, Quy Paris Council  
Mr Chris Huckstep, Chief Test Pilot, Marshall Aerospace & Defence Group  
Ms Jenny Earles, Trumpington Residents Group (in place of Kate Wright)

#### **Representatives of Local Councils in attendance:**

Mrs Joanna Gilbert-Wooldridge, Planning, Cambridge City Council  
Mr Ed Durrant, Planning, South Cambs District Council  
Mr Alexander Nix, Cambridge City Council  
Ms Yvonne O'Donnell, Environmental Health, Cambridge City Council  
Ms Emma Knight, Environmental Health South Cambs District Council

#### **In attendance:**

No one in attendance

#### **Members of public in attendance:**

No one in attendance

No representatives of the press were present, notwithstanding that invitations had been issued

#### **Item 1 – Apologies for Absence**

1.1 Apologies had been received from: Mr Bernard Townshend, Ms Kate Wright, Mr Roger Bourdon, Cllr Paul Sales, Mr Anthony Cooke, Mr David Brown, Ms Stacey Krystna, Cllr Rob Dryden.

## **Item 2 – Opening Remarks by the Chairman**

2.1 The Chairman welcomed committee members to the meeting and said that he was delighted to have been appointed as permanent Chairman of the Cambridge International Airport Consultative Committee as a unanimous nomination from all local councils.

2.2 The Chairman commented that we were all here to work together to discuss and deal with any issues affecting Cambridge International Airport. He mentioned that the Airport is a very important asset for the local economy, which we should all be supporting, but to ensure that any development of the Airport is done with the minimum impact on local people.

2.3 The Chairman said he was looking forward to working with the Committee in the future and said that if there were any areas of difficulty, he would be delighted if people would contact him direct and with the minimum of delay.

*(Secretary's note: Mr Bridge's contact details are contained within the membership list attached)*

2.4 The Chairman asked if the Secretary would attach the Terms of Reference for the Committee to the minutes, to ensure that all members were clear about the purposes of the Consultative Committee and the way it should operate.

*(Secretary's note: A copy of Terms of Reference are attached)*

## **Item 3 – Adoption of Minutes from the Last Meeting**

3.1 The minutes of the last meeting held on Wednesday 26 November 2014 were agreed and formally adopted.

## **Item 4 – Matters Arising from the last Meeting**

4.1 There were no matters arising from the previous meeting.

## **Item 5 – Report from the Cambridge International Airport General Manager**

5.1 The Airport General Manager reported that Mr Steve Jones, Managing Director of Marshall Aviation Services, whose duties included as Director of Cambridge International Airport, had retired from the Company and his responsibilities in terms of compliance for the Airport had been assumed by Neal Jennion, Infrastructure and Compliance Director.

5.2 Mr Nathan Deverell, the Airport General Manager reported that movements at the Airport remained low in comparison to historic levels.

5.3 The Airport General Manager reported that there was no intention for the Darwin or CityJet flights, which had been discontinued prior to the previous meeting, to recommence but that Sunair, who were operating under a British Airways franchise, were flying four return flights a week, as a corporate shuttle service, to Gothenburg in Sweden. These flights leave at 0700 and return at 1900hrs. He further reported that Eastern Airways and Blue Island Airways

are continuing with their Saturday afternoon flights to Jersey and Verona. It was noted that the Verona flights would not be operating during August.

- 5.4 At the previous meeting, Mr Neal Jennion had provided an overview of the Airport's plans for renovating the runway service and it was noted that the Airport had been closed for the period 9 – 20 April. It was noted that the major part of the work, which particularly included the improvement of drainage and lighting, had been completed and that further work would be continued on an overnight basis between now and September.
- 5.5 The Airport General Manager also reported that, whilst the main priority of the Airport was supporting aircraft coming into Marshall Aerospace & Defence Group for maintenance purposes, the Airport was continuing to support General Aviation and Executive Aircraft operations.
- 5.6 Councillor Caroline Hunt, of South Cambs District Council, commented that local people had been very pleased with the arrangements made by the Airport for this overnight work to be conducted. She said that no complaints had been received. She asked that her congratulations and thanks for 'the job well done' be placed on record. Councillor Caroline Hart of Cambridge City Council made similar comments, commenting that the City Council was very grateful for the advance notice and for the public meetings, which kept people in the picture.
- 5.7 Questions

5.7.1 Following questions from Mr Ken Hart of SCAM about the number of terminals at the Airport, the Airport General Manager confirmed that there was only one Airport Terminal in use, which is the terminal which has been in use for some time. It was noted that a Fixed Base Operation (FBO) had been put in place some years ago to provide private General Aviation aircraft, particularly jets, with a passenger handling facility, under arrangements that had been adopted by other airports throughout the country. Additionally, it was noted that other passengers arrived at the Airport through the Light GA Handling Centre (the Cambridge Aero Club) and through some of the other tenant organisations.

5.7.2 In response to a question from Mr Ken Hart it was confirmed that the Marshall Aerospace & Defence Group 'Canteen', which was fenced off and segregated from the terminal facility, did not form part of the Airport Terminal.

5.7.3 Mr Ken Hart of SCAM expressed his personal concerns that 'permitted development' and other developments of the airfield had been conducted outside of the current rules and commented that he had been in contact with South Cambs District Council about these matters. The Airport Consultative Committee Chairman, Mr John Bridge remarked that planning processes do not fall under the remit of this committee and said that SCAM must continue their communications on this matter with South Cambs District Council, and he remarked that he was satisfied with the Airport's comments that they have, at all times in the past and currently, been acting properly in all planning matters.

5.7.4 Following further discussions about the planning status of the Airport, in which Mr Hart was very clear to say that he was not suggesting that the Airport was either corrupt or had lied (about planning matters), he said that SCAM will be invoking Section 191 of the Town and Country Planning Act.

5.7.5 Although a Planning Officer from South Cambs District Council was present in attendance, the Chairman considered it was inappropriate for him to make any remarks about these matters at the meeting.

5.7.6 In response to a question from Mr Ken Hart of SCAM about the public safety zone (PSZ), Mr David Cran confirmed that meetings had been held with the Department for Transport about the PSZ and the decision was that the PSZ will remain in place.

5.7.7 In response to a question from John McGill of the Flight Path Association, it was confirmed that the Airport Authorities were being involved in consultations about the development of land to the south of the airfield. Mr David Cran particularly remarked that the Airport had interest in the possible impact of development on birds on the airfield.

## **Item 6 – Cambridge International Airport Flight Evaluation Unit Report**

6.1 In the absence of Stacey Krysta, who has responsibility for the Flight Evaluation Unit Report, David Cran presented the Flight Evaluation Report. A copy of this report which had been circulated prior to the meeting is attached to these minutes.

6.2 It was noted that movements were at an all time low and that noise complaints had decreased significantly.

6.3 In response to questions, it was confirmed that:

6.3.1 The 0600hrs departures, which had caused complaints in the past, were no longer operating.

6.3.2 The City Flyer training flights were attracting less complaints.

6.3.3 City Flyer training flights will continue in the future and the Airport would provide dates of this training in advance to all members of the Consultative Committee.

## **Item 7 – Any Other Business**

7.1 In the absence of any items of other business being notified in advance, the Chairman reported that there was to be no discussion under this agenda item.

7.2 In response to a question from SCAM, the Chairman confirmed that any members of the Committee could submit items for the agenda for consideration. He drew attention to para 6.1 of the Terms of Reference, which required potential agenda items to be submitted in writing to the Secretary in advance of the meeting. It was noted that the inclusion of any tabled agenda items would be at the discretion of the Chairman, but that all papers must be both relevant and clear.

## **Item 8 – Dates of Next Meeting**

8.1 The next meeting will be held on:

**Wednesday 18 November 2015 – 10.30am**